

FINANCE AND STAFFING PORTFOLIO HOLDER'S MEETING

WEDNESDAY, 17 MARCH 2010

DECISIONS

Set out below is a summary of the decisions taken at the Finance and Staffing Portfolio Holder's Meeting held on Wednesday, 17 March 2010. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Patrick Adams.

1. **CORPORATE ASSET MANAGEMENT PLAN, INCLUDING ALLOCATION OF FACILITIES MANAGEMENT BUDGET**

The Finance and Staffing Portfolio Holder, approving the renumbering of the tables depicting the Action Plans for 2009/10 and 2010/11 on pages 18-9 to 10 and 11 respectively,

AGREED The Corporate Asset Management Plan 2012-13, including Allocation of Facilities Management Budget.

Other Options Considered: To agree an alternative Asset Management Plan.

Reason For Decision: To agree a Plan to manage the Council's non-housing buildings and landholdings for the three-year period from 2010/11 to 2012/13.

2. **FINAL SERVICE PLANS 2010/11: COMMUNITY & CUSTOMER SERVICES SERVICE PLAN 2010/11**

The Finance and Staffing Portfolio Holder

AGREED The elections aspect of the Community & Customer Services Service Plan 2010/11.

Other Options Considered: To agree an alternative Service Plan.

Reason For Decision: To agree part of this Service Plan, which is a critical aspect of the Council's businesses planning cycle.

3. **FINAL SERVICE PLANS 2010/11: CORPORATE (SUPPORT) SERVICES**

The Finance and Staffing Portfolio Holder

AGREED

(a) the following minor amendments to the Service Plan:

- to delete the bullet point: "Need to persuade Members to reject planning advice less often and thus reduce cost of appeals" in the Executive Summary, under the heading "Legal and Democratic Services",
- to delete the bullet point: "Possible political instability; changes in Cabinet make-up" in section 2.a), "the Context for Our Plan – External Drivers", under internal drivers;
- to delete the bullet point: "Misunderstanding of the role of the public Portfolio Holder meeting, i.e. not for informal early-stage policy discussions" in section 2.c), "The Context for Our Plan – Our Strengths and Weaknesses", under Weaknesses.

(b) to give delegated authority to the Executive Director for Corporate Services to include a local performance indicator in the Operational Plan, which recognised the correlation of the Council's low eviction rate to the increase in the number of Notice of Seeking Possessions (NOSP) served on tenants.

(C) The Service Plan 2010/11 for the Corporate Support Services, as amended.

Other Options Considered: To agree an alternative Service Plan.

Reason For Decision: To agree this Service Plan, which is a critical aspect of the Council's businesses planning cycle.

4. CAPITAL STRATEGY 2010/11 (REPORT TO FOLLOW)

The Finance and Staffing Portfolio Holder

AGREED Capital Strategy 2010/11.

Other Options Considered: To agree an alternative Strategy.

Reason For Decision: To agree a Strategy which sets out the constraints facing the Council and the criteria for setting the capital programme.

5. PAYMENT OF INVOICES (REPORT TO FOLLOW)

The Finance and Staffing Portfolio Holder

AGREED to authorise a change in the target to paying 70% of undisputed invoices within ten working days from receipt to the destination bank account with effect from 1st April 2010.

Other Options Considered: To maintain the status quo or agree an alternative performance target.

Reason For Decision: To authorise a change in the performance target for payment of invoices, to better reflect the target set by the Government.